

MASON COUNTY BUDGET 2021

COPY

Adopted August 31, 2020
by Mason County Commissioners Court

Record Vote

Judge Jerry Bearden
Commissioner Reggie Loeffler, Precinct 1
Commissioner Will Frey, Precinct 2
Commissioner Buddy Schuessler, Precinct 3
Commissioner Stephen Mutschink, Precinct 4

Voting Aye
Voting Aye
Voting Aye
Voting Aye
Voting Aye

This budget will raise more revenue from property taxes than last year's budget by an amount of \$156,691.00 which is a .05798 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$11,960.00.

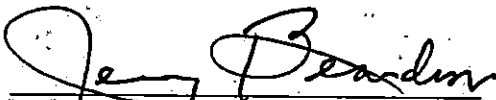
TAX RATES

	FY 2020	FY 2021
1. Property Tax Rate	\$.610189	\$.590189
2. No New Revenue Tax Rate	\$.592284	\$.556217
3. Voter Approval Tax Rate	\$.639666	\$.602889

ORDER ADOPTING BUDGET FOR CALENDAR YEAR 2021

On this the 31 day of August, A. D. 2020, came on to be considered the Budget for estimated revenues and proposed County expenditures for the period beginning January 1, 2021, and ending December 31, 2021, and it appearing to the Court that said Budget is in accordance with law, and has been duly prepared by the County Judge on a modified accrual basis consistent with generally accepted accounting principles, and duly filed for inspection; that notice has been given in accordance with law for public hearing on the adoption of said Budget; and the said Budget having been duly considered by the Court with amendments thereto and corrections thereof having been made by the Court that the said Budget be, and it is hereby, approved and adopted showing the total appropriation of \$5,377,892.00. It is further ordered by the Court that the totals shown in said Budget for Personal Services, Benefits, Supplies, Other Services and Charges, and Capital Outlay be considered to be Budget Line Items, and that amounts shown for individual items included in such totals be considered to be supplementary information.

Adopted this 31 day of August, 2020.


County Judge

FILED at 2:57 P M
8-31, 2020
PAM BEAM, Clerk
Co Court, Mason County, Texas
By Pam Beam

ORDER TO ADOPT TAX RATE FOR MASON COUNTY FOR THE
YEAR 2020

Motion made by Commissioner Loeffler.

Seconded by Commissioner Schuessler.

"I move that the property tax rate be increased by the adoption of a tax rate of \$0.590189 which is effectively a ZERO percent increase in the tax rate and that \$0.497116 on the one hundred dollars assessed on the valuation be levied and collected for General Fund Purposes, that \$0.005359 on the one hundred dollars assessed valuation be levied and collected for the Airport Fund, that \$0.087714 on the one hundred dollars assessed valuation be levied and collected for Special Road and Bridge Fund Purposes."


THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY ZERO PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$16.88.

Adopted this 31 day of August, 2020

Aye

Nay

Commissioner Loeffler, Pct 1
Commissioner Frey, Pct 2
Commissioner Schuessler, Pct 3
Commissioner Mutschink, Pct 4



Mason County Judge

Account Number T Adopted Budget
 and Title C YEAR - 2021

REPORTING FUND: 0010 GENERAL FUND

0100 GENERAL FUND REVENUES

0301 ADVALOREM TAX	I	2,408,289.00
0302 DELINQUENT ADVALOREM	I	45,000.00
0303 PENALTY & INTEREST	I	22,000.00
0305 BEER LICENSES/PERMITS	I	3,000.00
0306 COUNTY & DISTRICT CLERK	I	68,000.00
0307 TAX ASSESSOR/COLLECTOR	I	27,000.00
0308 JUSTICE OF THE PEACE	I	70,000.00
0309 COUNTY TREASURER	I	20,000.00
0310 OTHER REVENUES	I	30,000.00
0311 INTEREST EARNED	I	12,000.00
0312 LEASE/RENT	I	8,000.00
0314 GRANTS	I	10,000.00
0315 COURT REPORTER SERVICE FE	I	630.00
0319 SALE OF ASSETS	I	0.00
0320 AUDITED SURPLUS	I	300,000.00
0321 CONTRIBUTIONS/DONATIONS	I	0.00
0325 COMPTROLLER/SALARY SUPPLEMENTS	I	53,663.00
0327 CITY LAW ENFORCEMENT CONTRACT	I	347,360.00
0329 COMPTROLLER/TOBACCO	I	15,000.00
0330 DISC	I	12,000.00
0331 COUNTY ATTORNEY	I	800.00
0343 COUNTY JUDGE	I	150.00
GENERAL FUND REVENUES		3,452,892.00

0400 COUNTY JUDGE EXPENSES

0401 SALARY JUDGE	E	45,610.00
0402 SALARY DEPUTIES/ASSISTANT	E	32,864.00
0403 SALARY/JUV BOARD/EMC	E	600.00
0404 SALARY-STATE SUPPL	E	25,200.00
0405 SALARY/H.R./IND HEALTH	E	1,800.00
0408 EO/LONGEVITY	E	1,020.00
0410 SALARY/ASS'T EMC-FIRE CHF	E	2,400.00
TOTAL SALARIES & WAGES		109,494.00
0431 FICA	E	8,385.00
0432 GROUP MEDICAL & DENTAL (2)	E	23,520.00
0433 RETIREMENT	E	9,315.00
TOTAL BENEFITS		41,220.00
0441 OFFICE SUPPLIES	E	1,400.00
TOTAL SUPPLIES		1,400.00
0452 COMMUNICATION	E	1,200.00
0453 MILEAGE CONF & DUES	E	4,000.00
0457 REPAIRS/MAINT-GENERAL	E	500.00
0467 BONDS	E	1,000.00
0495 SERVICE CONTRACT/SOFTWARE	E	4,000.00
TOTAL SERVICES & CHARGES		10,700.00
0496 CAPITAL-OFFICE EQUIPMENT	E	800.00
TOTAL CAPITAL EXPENDITURE		800.00
COUNTY JUDGE EXPENSES		163,614.00

 Account Number T Adopted Budget
 and Title C YEAR - 2021

REPORTING FUND: 0010 GENERAL FUND

0403 CO & DIST CLERK EXPENSES

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0401 SALARY CLERK	E	44,175.00
0402 SALARY DEPUTY & ASSISTANT	E	34,736.00
0403 SALARY OFFICE & LABOR	E	32,240.00
0404 SALARY TEMPORARY/ELECTION	E	0.00
0408 ED/LONGEVITY	E	780.00
TOTAL SALARIES & WAGES		111,931.00
0431 FICA	E	8,575.00
0432 GROUP MEDICAL & DENTAL (3)	E	35,280.00
0433 RETIREMENT	E	9,520.00
TOTAL BENEFITS		53,375.00
0441 OFFICE SUPPLIES	E	5,000.00
TOTAL SUPPLIES		5,000.00
0452 COMMUNICATION	E	1,800.00
0453 MILEAGE CONF & DUES	E	4,000.00
0457 REPAIRS & MAINT-GENERAL	E	500.00
0460 EQUIPMENT RENTAL	E	2,600.00
0467 BONDS	E	400.00
0477 ELECTIONS	E	6,500.00
0495 SERVICE CONTRACT/SOFTWARE	E	7,000.00
TOTAL SERVICES & CHARGES		22,800.00
0496 CAPITAL-OFFICE EQUIPMENT	E	0.00
TOTAL CAPITAL EXPENDITURE		0.00

 CO & DIST CLERK EXPENSES 193,106.00

0409 NON-DEPARTMENTAL EXPENSES

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0434 WORKMAN'S COMPENSATION	E	50,000.00
0441 OFFICE SUPPLIES/DPS	E	800.00
0451 PROFESSIONAL SERVICES/IT	E	62,400.00
0452 COMMUNICATIONS	E	10,600.00
0453 MILEAGE/CONF & DUES	E	12,000.00
0454 ADVERTISING/LEGAL NOTICES	E	1,600.00
0456 UTILITIES-GAS & ELECTRIC	E	2,500.00
0457 REP & MAINT/HB 1495 LEG ADM	E	0.00
0459 OPERATIONS	E	29,150.00
0460 POSTAGE	E	9,000.00
0467 BONDS	E	800.00
0469 AUDIT	E	14,000.00
0471 INSURANCE	E	60,000.00
0474 FIRE DEPT-ALL EXPENSES	E	30,000.00
0475 JUV PROB & RESID SERVICES	E	20,135.00
0476 APPRAISAL DISTRICT	E	144,000.00
0478 INDIGENT HEALTH CARE PROG	E	50,000.00
0479 RESID SERV/SENIOR CENTER	E	100,000.00
0484 MISC/HRA	E	10,000.00
0487 CONTINGENCY FUND	E	100,000.00
0490 TRANSFER OUT/Courthouse Restoration	E	300,000.00
0491 TRANSFERS TO HIST COMM	E	400.00
TOTAL NON-DEPT EXPENSES		1,007,385.00
0601 CAPITAL-GENERAL	E	10,000.00
TOTAL CAPITAL EXPENDITURE		10,000.00

 NON-DEPARTMENTAL EXPENSES 1,017,385.00

2021 BUDGET: NON-DEPARTMENTAL EXPENSES

10-409-459 Operations

Pest Control (County Buildings)	\$1000.00
Funeral	\$1500.00
Autopsy	\$8000.00
TAC Website Service	\$1,500.00
Code Red Warning System	\$650.00 (shared 50% with City of Mason)
Tex. Colorado River Floodplain Coalition	
Mason County Child Welfare Board	\$1,000.00
CVCOG Law Enforcement Training	\$3,500.00
Misc.	\$3,840.00
E-Dispatch Warning/Alert System	\$3,000.00
Courthouse Clock Maintenance/Repair	
Allison, Bass, McGee, LLP – Redistricting Fee	\$5,000.00
Total	\$29,150.00

Account Number T Adopted Budget
and Title C. YEAR - 2021

REPORTING FUND: 0010 GENERAL FUND

0435 JURY & COURT EXPENSES

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0401 SALARY-DIST JUDGE JUV BOARD	E	600.00
0402 SALARY-BAILIFF	E	3,000.00
TOTAL SALARY & WAGES		3,600.00
0431 FICA	E	280.00
0432 GROUP MEDICAL & DENTAL	E	0.00
0433 RETIREMENT	E	310.00
TOTAL BENEFITS		590.00
0453 DUES	E	1,041.00
0461 CRIMINAL COURT APP'T ATTORNEYS	E	25,000.00
0462 DISTRICT COURT	E	55,900.00
0463 DISTRICT ATTORNEY	E	42,301.00
0464 ADMIN JUDICIAL REGION	E	378.00
0465 COUNTY COURT	E	3,000.00
0466 CIVIL/CPS COURT APP'T ATTORNEYS	E	15,000.00
TOTAL SERVICES & CHARGES		142,620.00
0606 CAPITAL-OFFICE EQUIPMENT	E	0.00
TOTAL CAPITAL EXPENDITURE		0.00

JURY & COURT EXPENSES		146,810.00

CL JUSTICE OF THE PEACE

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0401 SALARY-JUSTICE OF PEACE	E	44,175.00
0403 SALARY ASSISTANT	E	36,192.00
0404 SALARY/INTERPRETER	E	1,200.00
0408 EO/LONGEVITY	E	315.00
TOTAL SALARIES & WAGES		81,882.00
0431 FICA	E	6,270.00
0432 GROUP MEDICAL & DENTAL (2)	E	23,520.00
0433 RETIREMENT	E	6,970.00
TOTAL BENEFITS		36,760.00
0441 OFFICE SUPPLIES	E	1,500.00
TOTAL SUPPLIES		1,500.00
0452 COMMUNICATION	E	1,600.00
0453 MILEAGE CONF & DUES	E	1,500.00
0457 REPAIRS & MAINT-GENERAL	E	200.00
0467 BONDS	E	200.00
0495 SERVICE CONTRACT/SOFTWARE	E	0.00
TOTAL SERVICES & CHARGES		3,500.00
0606 CAPITAL-OFFICE EQUIPMENT	E	0.00
TOTAL CAPITAL EXPENDITURE		0.00

JUSTICE OF THE PEACE		123,642.00

0475 COUNTY ATTORNEY

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0401 SALARY-COUNTY ATTORNEY	E	44,175.00
0402 SALARY	E	24,648.00
0403 SALARY-STATE SUPPL	E	25,666.00
0405 SALARY-COUNTY SUPPL	E	1,200.00
0408 EO/LONGEVITY	E	345.00
TOTAL SALARIES & WAGES		96,034.00

Account Number
 and Title

T Adopted Budget
 C YEAR - 2021

REPORTING FUND: 0010 GENERAL FUND

0431 FICA	E	7,355.00
0432 GROUP MEDICAL & DENTAL (2)	E	23,520.00
0433 RETIREMENT	E	8,170.00
TOTAL BENEFITS		39,045.00
0441 OFFICE SUPPLIES	E	800.00
TOTAL SUPPLIES		800.00
0452 COMMUNICATION	E	2,000.00
0453 MILEAGE CONF & DUES	E	1,500.00
0457 REPAIRS & MAINT-GENERAL	E	200.00
0467 BONDS	E	50.00
TOTAL SERVICES & CHARGES		3,750.00
0606 CAPITAL-OFFICE EQUIPMENT	E	0.00
TOTAL CAPITAL EXPENDITURE		0.00

COUNTY ATTORNEY		139,629.00

0497 COUNTY TREASURER EXPENSES

0401 SALARY COUNTY TREASURER	E	44,175.00
0403 SALARY OFFICE & LABOR	E	32,864.00
0404 SALARY-D.A.	E	3,000.00
0405 SALARY/HUMAN RESOURCE	E	600.00
0406 SALARY/LONGEVITY	E	1,500.00
TOTAL SALARIES & WAGES		82,139.00
0431 FICA	E	6,290.00
0432 GROUP MEDICAL & DENTAL (2)	E	23,520.00
0433 RETIREMENT	E	6,990.00
TOTAL BENEFITS		36,800.00
0441 OFFICE SUPPLIES	E	1,500.00
TOTAL SUPPLIES		1,500.00
0452 COMMUNICATION	E	700.00
0453 MILEAGE CONF & DUES	E	2,000.00
0457 REPAIRS/MAINT-GENERAL	E	450.00
0467 BONDS	E	50.00
0495 SERVICE CONTRACT/SOFTWARE	E	20,000.00
TOTAL SERVICES & CHARGES		23,200.00
0606 CAPITAL-OFFICE EQUIPMENT	E	0.00
TOTAL CAPITAL EXPENDITURE		0.00

COUNTY TREASURER EXPENSES		143,639.00

0499 TAX A/C EXPENSES

0402 SALARY DEPUTY	E	34,944.00
0403 SALARY OFFICE & LABOR	E	32,032.00
TOTAL SALARIES & WAGES		66,976.00
0431 FICA	E	5,125.00
0432 GROUP MEDICAL & DENTAL (2)	E	23,520.00
0433 RETIREMENT	E	5,695.00
TOTAL BENEFITS		34,340.00
0441 OFFICE SUPPLIES	E	3,220.00
TOTAL SUPPLIES		3,220.00
0452 COMMUNICATIONS	E	2,000.00
0453 MILEAGE CONF & DUES	E	1,000.00

Account Number and Title T Adopted Budget
C YEAR - 2021

REPORTING FUND: 0010 GENERAL FUND

0460 EQUIPMENT RENTAL E 2,500.00
0467 BONDS E 100.00
TOTAL SERVICES & CHARGES 5,600.00

TAX A/C EXPENSES 110,136.00

0510 COURTHOUSE EXPENSES

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0407 SALARY COMMISSIONERS E 73,245.00
0408 EO/LONGEVITY E 1,420.00
0410 SALARY CUSTODIAN E 19,755.00
TOTAL SALARIES & WAGES 94,420.00
0431 FICA E 7,230.00
0432 GROUP MEDICAL & DENTAL (4) E 47,040.00
0433 RETIREMENT E 8,035.00
TOTAL BENEFITS 62,305.00
0441 OFFICE SUPPLS/COPIES E 1,000.00
0456 UTILITIES-GAS & ELECTRIC E 20,000.00
0457 REPAIRS & MAINT-GENERAL E 34,000.00
0458 REPAIRS & MAINT-VEHICLES E 1,000.00
0484 MISC E 0.00
TOTAL SERVICES & CHARGES 56,000.00
TOTAL CAPITAL EXPENDITURE 0.00

COURTHOUSE EXPENSES 212,725.00

0512 COUNTY JAIL EXPENSES

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0402 SALARY JAILOR/DISP E 37,232.00
0403 SALARY JAILOR/DISP E 34,528.00
0404 SALARY JAILOR/DISP E 33,904.00
0405 SALARY JAILOR/DISP (2) E 70,304.00
0406 SALARY PART-TIME/OTHER HRS E 55,000.00
TOTAL SALARIES & WAGES 230,968.00
0431 FICA E 16,785.00
0432 GROUP MEDICAL & DENTAL (5) E 58,800.00
0433 RETIREMENT E 19,635.00
TOTAL BENEFITS 95,220.00
0441 OFFICE SUPPLIES E 2,700.00
0453 MILEAGE/CONF & DUES E 0.00
0456 UTILITIES-GAS & ELECTRIC E 8,000.00
0457 REPAIRS & MAINT-GENERAL E 8,500.00
0466 INMATE MEALS & MISC E 9,000.00
0467 BONDS E 500.00
0475 RES SER/INMATE HOUSING E 75,000.00
0496 MEDICAL/PRISONER E 7,000.00
TOTAL SERVICES & CHARGES 110,700.00
0603 CAPITAL BUILDING/IMPROV E 8,500.00

COUNTY JAIL EXPENSES 445,388.00

 Account Number T Adopted Budget
 and Title C YEAR - 2021

REPORTING FUND: 0010 GENERAL FUND

0517 HISTORICAL BLDG EXPENSES
 =====

0456 UTILITIES-GAS ELECTRIC	E	12,000.00
0457 REPAIRS & MAINT-GENERAL	E	60,000.00
TOTAL SERVICES & CHARGES		72,000.00
TOTAL CAPITAL EXPENDITURE		0.00

HISTORICAL BLDG EXPENSES		72,000.00

0560 COUNTY SHERIFF EXPENSES
 =====

0401 SALARY SHERIFF	E	50,290.00
0402 SALARY DEPUTY	E	46,384.00
0403 SALARY DEPUTY	E	263,426.00
0405 SALARY/ADMIN ASS'T	E	600.00
0406 OTHER HOURS	E	40,000.00
0408 EO/LONGEVITY	E	0.00
TOTAL SALARIES & WAGES		400,700.00
0431 FICA	E	30,660.00
0432 GROUP MEDICAL & DENTAL (8)	E	94,100.00
0433 RETIREMENT	E	34,065.00
TOTAL BENEFITS		158,825.00
OFFICE SUPPLIES	E	7,000.00
0444 GAS & OIL	E	20,000.00
TOTAL SUPPLIES		27,000.00
0451 PROF SERV/INVESTIGATION/IT	E	16,770.00
0452 COMMUNICATION	E	10,500.00
0453 TRAINING/CONF/DUES/MILEAGE	E	13,400.00
0456 UTILITIES-GAS & ELECTRIC	E	7,000.00
0457 REPAIRS & MAINT-GENERAL	E	12,000.00
0458 REPAIRS & MAINT-VEHICLES	E	13,000.00
0460 EQUIPMENT RENTAL	E	9,400.00
0467 BONDS	E	450.00
0484 MISC/UNI-FORMS-EQUIP	E	2,000.00
0488 LOAN PURCHASE PAYMENT	E	0.00
0495 CONTRACT/SOFTWARE	E	15,600.00
TOTAL SERVICES & CHARGES		100,120.00
0605 MACHINERY/VEHICLE	E	45,000.00
0606 CAPITAL-OFFICE EQUIPMENT	E	0.00
TOTAL CAPITAL EXPENDITURE		45,000.00

COUNTY SHERIFF EXPENSES		731,645.00

0650 COUNTY LIBRARY EXPENSES
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0402 SALARY LIBRARIAN	E	33,072.00
0403 SALARY OFFICE & LABOR	E	27,664.00
0404 SALARY PART-TIME	E	6,500.00
TOTAL SALARIES & WAGES		67,236.00
FICA	E	5,155.00
GROUP MEDICAL & DENTAL (2)	E	23,520.00
0433 RETIREMENT	E	5,725.00
TOTAL BENEFITS		34,400.00
0441 OFFICE SUPPLIES	E	4,500.00

 Account Number T Adopted Budget
 and Title C YEAR - 2021

REPORTING FUND: 0010 GENERAL FUND

TOTAL SUPPLIES		4,500.00
0452 COMMUNICATION	E	2,500.00
0453 MILEAGE/CONF & DUES	E	1,750.00
0456 UTILITIES-GAS & ELECTRIC	E	8,000.00
0457 REPAIRS & MAINT-GENERAL	E	5,000.00
0460 EQUIPMENT RENTAL	E	3,500.00
0467 BONDS	E	200.00
0495 SERVICE CONTRACT/SOFTWARE	E	0.00
TOTAL SERVICES & CHARGES		20,950.00
TOTAL CAPITAL EXPENDITURE		0.00

 COUNTY LIBRARY EXPENSES 127,086.00

0665 CO AGRI EXTENSION AGENCY

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0402 SALARY CO EXTENSION AGENT	E	21,410.00
0404 SALARY OFFICE & LABOR	E	29,744.00
TOTAL SALARIES & WAGES		51,154.00
0431 FICA	E	5,140.00
0432 GROUP MEDICAL & DENTAL (1)	E	11,760.00
0433 RETIREMENT	E	2,535.00
0434 CAR ALLOWANCE	E	16,000.00
TOTAL BENEFITS		35,435.00
0441 OFFICE SUPPLIES	E	2,000.00
TOTAL SUPPLIES		2,000.00
0452 COMMUNICATION	E	1,750.00
0453 TRANS/CONF AG	E	6,500.00
0457 REP & MAINT	E	0.00
0460 EQUIPMENT RENTAL	E	1,900.00
0484 MISC	E	1,000.00
TOTAL SERVICES & CHARGES		11,150.00
TOTAL CAPITAL EXPENDITURE		0.00

 CO AGRI EXTENSION AGENCY 99,739.00

GENERAL FUND

Income Totals	3,452,892.00
Expense Totals	3,726,544.00

Account Number
and Title

T Adopted Budget
C YEAR - 2021

REPORTING FUND: 0011 UNCLAIMED PROPERTY

0100 UNCLAIMED PROPERTY REVENUES

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0306 CLERK	I	0.00
0308 JUSTICE COURT	I	0.00

UNCLAIMED PROPERTY REVENUES		0.00

0495 UNCLAIMED PROPERTY EXPENSES

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0484 MISC	E	0.00
TOTAL SERVICES & CHARGES		0.00

UNCLAIMED PROPERTY EXPENSES		0.00

UNCLAIMED PROPERTY

Income Totals	0.00
Expense Totals	0.00

08/31/20
TIME:09:40 AM

MASON COUNTY
ADOPTED BUDGET
FY 2021

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PREPARER:0011

Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0012 NUTRITION FUND

0100 NUTRITION REVENUES
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0310 OTHER REVENUES/COUNTY	I	92,000.00
0314 GRANTS	I	10,000.00
0320 MEAL CONTRIBUTIONS	I	15,000.00
0321 DONATIONS	I	15,000.00
0333 MISC/COG	I	63,771.00

NUTRITION REVENUES		195,771.00

0640 NUTRITION EXPENSES
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0402 SALARY-DIRECTOR	E	26,026.00
0403 SALARY-ASSISTANT	E	19,500.00
0404 SALARY PART TIME	E	7,800.00
TOTAL SALARIES & WAGES		53,326.00
0431 FICA	E	4,085.00
0432 GROUP MEDICAL (2)	E	23,520.00
0433 RETIREMENT	E	4,535.00
TOTAL BENEFITS		32,140.00
0441 OFFICE SUPPLIES	E	600.00
0442 OPERATING EXPENSES	E	11,000.00
0443 FUEL/TRANSPORTATION	E	400.00
0444 PROF SERVICES/MEALS	E	85,000.00
0452 COMMUNICATONS	E	1,500.00
0453 TRNS/CONF/DUES	E	1,500.00
0457 REPAIRS & MAINT/GEN	E	1,000.00
0458 REPAIRS & MAINT/VEH	E	250.00
0459 OPER/GRANT EXP	E	10,000.00
0467 BONDS	E	100.00
0484 MISC	E	3,000.00
TOTAL SERVICES & CHARGES		114,350.00

NUTRITION EXPENSES		199,816.00

NUTRITION FUND

Income Totals	195,771.00
Expense Totals	199,816.00

Account Number and Title T Adopted Budget
 C YEAR - 2021

REPORTING FUND: 0015 AIRPORT FUND

0100 AIRPORT REVENUES

0301 ADVALOREM TAX	I	25,962.00
0302 DELINQUENT ADVALOREM	I	500.00
0303 PENALTY & INTEREST	I	275.00
0310 OTHER REVENUES-FUEL SALES	I	20,000.00
0311 INTEREST EARNED	I	2,000.00
0312 LEASE/RENT	I	18,000.00
0315 GRANTS	I	25,000.00
0320 AUDITED SURPLUS	I	0.00
0333 MISC	I	0.00

AIRPORT REVENUES 91,737.00

0516 AIRPORT EXPENSES

0441 OFFICE SUPPLIES	E	100.00
0444 FUEL	E	20,000.00
0452 COMMUNICATION	E	1,800.00
0456 UTILITIES	E	4,000.00
0457 REPAIRS/MAINT-GENERAL	E	25,000.00
0458 REP & MAINT-FUEL PUMP	E	1,000.00
TOTAL SERVICES & CHARGES		51,900.00
0504 CAPITAL/IMPROV-NOT BLDGS	E	39,350.00
TOTAL CAPITAL EXPENDITURE		39,350.00

AIRPORT EXPENSES 91,250.00

AIRPORT FUND

Income Totals	91,737.00
Expense Totals	91,250.00

Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0024 RAC FUND

0100 RAC REVENUES

0310 STATE FUNDS I 10,000.00
0321 DONATIONS/MEMORIALS I 0.00
0333 MISC INCOME I 0.00

RAC REVENUES 10,000.00

0540 RAC EXPENSES

0442 OPERATING EXPENSES E 10,000.00
 TOTAL SUPPLIES 10,000.00
0457 REPAIRS/MAINT-GENERAL E 0.00
 TOTAL SERVICES 0.00
0605 CAPITAL EXPENDITURE E 0.00
 TOTAL CAPITOL EXPENDITURE 0.00

RAC EXPENSES 10,000.00

RAC FUND
Income Totals 10,000.00
Expense Totals 10,000.00

Account Number T Adopted Budget
 and Title C YEAR - 2021

REPORTING FUND: 0025 AMBULANCE FUND

0100 AMBULANCE REVENUES

0310 OTHER REVENUES	I	2,000.00
0311 INTEREST EARNED	I	1,600.00
0319 SALE OF ASSETS	I	0.00
0324 AMBULANCE CHARGES	I	130,000.00
0329 COMPTROLLER/SALES TAX	I	400,000.00
0340 TRANSFERS FROM GENERAL	I	0.00
AMBULANCE REVENUES		533,600.00

0540 AMBULANCE EXPENSES

0402 SALARY-DIRECTOR	E	43,784.00
0403 SALARY-F/T PARAMEDICS (3)	E	124,488.00
0404 SALARY-F/T INTERMEDIATE	E	37,544.00
0405 SALARY-F/T BASIC	E	34,944.00
0406 SALARY-P/T & OTHER	E	60,000.00
0407 F/T SALARY-OVERTIME	E	76,000.00
TOTAL SALARIES & WAGES		376,760.00
0431 FICA	E	28,835.00
GROUP MEDICAL & DENTAL (6)	E	70,560.00
RETIREMENT	E	32,030.00
TOTAL BENEFITS		131,425.00
0441 OFFICE SUPPLIES	E	2,000.00
0442 OPERATING SUPPLIES	E	20,000.00
0444 GAS & OIL	E	6,000.00
TOTAL SUPPLIES		28,000.00
0451 PROFESSIONAL SERVICES	E	14,000.00
0452 COMMUNICATION	E	2,000.00
0453 MILEAGE/CONF/DUES	E	3,000.00
0454 ADVERTISING/LEGAL NOTICES	E	60.00
0456 UTILITIES-GAS & ELECTRIC	E	5,000.00
0457 REPAIRS/MAINT-GENERAL	E	10,000.00
0458 REPAIRS/MAINT-VEH	E	6,000.00
0484 MISC	E	0.00
0487 CONTINGENCY FUND	E	0.00
TOTAL SERVICES & CHARGES		40,060.00
0605 CAPITAL-MACHINERY & EQUIP	E	0.00
0699 TOTAL CAPITAL EXPENDITURE		0.00
AMBULANCE EXPENSES		576,245.00

AMBULANCE FUND

Income Totals 533,600.00
 Expense Totals 576,245.00

Account Number: T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0026.AMB DONATION FUND

0100 AMB DONATION REVENUES

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0321 CONTRIBUTIONS/DONATIONS	I.	26,000.00
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AMB DONATION REVENUES		26,000.00
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0540 AMB DONATION EXPENSES

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0442 OPERATING SUPPLIES	E	25,000.00
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0605 CAPITAL EXPENDITURE	E	25,000.00
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TOTAL CAPITAL EXPENSES		50,000.00
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AMB DONATION EXPENSES		50,000.00
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AMB DONATION FUND

Income Totals		26,000.00
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Expense Totals		50,000.00
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Account Number
 and Title

T Adopted Budget
 C YEAR - 2021

REPORTING FUND: 0030 SPECIAL R & B FUND

0100 SPECIAL R&B REVENUES

0301 ADVALOREM TAX	I	424,932.00
0302 DELINQUENT ADVALOREM	I	8,000.00
0303 PENALTY & INTEREST	I	4,000.00
0306 COUNTY & DISTRICT CLERK	I	0.00
0308 JUSTICE OF PEACE	I	70,000.00
0310 OTHER REVENUES	I	20,000.00
0311 INTEREST EARNED	I	1,000.00
0312 GRANTS	I	0.00
0313 AUTO REGISTRATION	I	285,000.00
0320 AUDITED SURPLUS	I	0.00
0334 R&B FEES	I	45,000.00
0340 TRANSFERS FROM GENERAL	I	0.00
0344 MECHANIC/LABOR	I	400.00

SPECIAL R&B REVENUES 858,332.00

0621 SPECIAL R&B EXPENSES

0402 SALARY SUPERVISOR	E	43,888.00
0403 SALARY-ARPT/TEMP	E	1,200.00
0404 SALARY MECHANIC	E	41,808.00
0405 SALARY ROAD EMPLOYEES (7)	E	235,248.00
TOTAL SALARIES & WAGES		322,144.00
0431 FICA	E	24,650.00
0432 GROUP MEDICAL & DENTAL (9)	E	105,840.00
0433 RETIREMENT	E	27,385.00
TOTAL BENEFITS		157,875.00
0441 OFFICE SUPPLIES	E	1,500.00
0444 GAS & OIL	E	70,000.00
TOTAL SUPPLIES		71,500.00
0452 COMMUNICATION	E	2,000.00
0453 MILEAGE CONF & DUES	E	0.00
0456 UTILITIES	E	5,500.00
0457 REPAIR/MAINT GENERAL	E	230,000.00
0458 REPAIRS & MAINT-VEHICLES	E	80,000.00
0467 BONDS	E	50.00
0472 MACHINE HIRE	E	30,000.00
0487 CONTINGENCY FUND	E	65,000.00
0488 LEASE PURCHASE PAYMENT	E	0.00
TOTAL SERVICES & CHARGES		412,550.00
0605 CAPITAL-MACHINERY & EQUIP	E	120,000.00
0606 DEBT-SERVICE-PRIN	E	0.00
0607 DEBT SERVICE - INT	E	0.00
TOTAL CAPITAL EXPENDITURE		120,000.00

SPECIAL R&B EXPENSES 1,084,069.00

SPECIAL R & B FUND

Income Totals 858,332.00

Expense Totals 1,084,069.00

Account Number T Adopted Budget
and-Title C YEAR - 2021

REPORTING FUND: 0031. LATERAL ROAD & BRIDGE

0100 LATERAL R&B REVENUES

=====

0314 STATE FUNDS I 14,000.00

LATERAL R&B REVENUES 14,000.00

0623 LATERAL R&B EXPENSES

=====

0444 GAS & OIL E 14,000.00
TOTAL SUPPLIES 14,000.00

0457 REPAIRS & MAINT-GEN E 0.00

0458 REPAIRS & MAINT-VEHICLE E 0.00
TOTAL SERVICES & CHARGES 0.00
TOTAL CAPITAL EXPENDITURE 0.00

LATERAL R&B EXPENSES 14,000.00

LATERAL ROAD & BRIDGE

Income Totals 14,000.00
Expense Totals 14,000.00

Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0035 LAW LIBRARY FUND

0100 LAW LIBRARY REVENUES

=====

0323 LAW LIBRARY COURT FEES	I	1,600.00
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LAW LIBRARY REVENUES		1,600.00
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0466 LAW LIBRARY EXPENSES

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0481 BOOKS	E	1,600.00
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TOTAL SERVICES & CHARGES 1,600.00

LAW LIBRARY EXPENSES		1,600.00
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LAW LIBRARY FUND

Income Totals 1,600.00

Expense Totals 1,600.00

Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0045 PFCC FUND

0100 PFCC REVENUES

=====

0310 CCTF/DCTF SB1685	I	500.00
0311 INTEREST EARNED	I	300.00
0327 VSPF	I	80.00
0328 CO CLERK RECORDING FEES	I	22,000.00
0333 PRESERVATION FEE/HB3637	I	750.00
0335 DIST CLK RECORD ARCHIVAL	I	400.00

PFCC REVENUES 24,030.00

0468 PFCC EXPENSES

=====

0404 SALARY TEMPORARY	E	4,800.00
TOTAL SALARIES & WAGES		4,800.00
0431 FICA	E	370.00
TOTAL BENEFITS		370.00
0455 PRINTING & BINDERY	E	2,000.00
0457 REPAIRS/MAINT-OLD RECORDS	E	16,000.00
0458 PRESERVATION FEE/HB3637	E	3,000.00
0459 TECH FEE/SB 1685	E	500.00
0460 DIST CLK ARCHIVAL EXP	E	4,000.00
0461 SERVICE CONTRACT/SOFTWARE	E	10,000.00
TOTAL SERVICES & CHARGES		35,500.00
0606 CAPITAL OFFICE EQUIPMENT	E	0.00

PFCC EXPENSES 40,670.00

PFCC FUND

Income Totals	24,030.00
Expense Totals	40,670.00

Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0046 J.C. TECH FUND

0100 J.C. TECH REVENUES

=====

0311 INTEREST EARNED	I	0.00
0315 GRANTS	I	0.00
0335 J.C. TECH FEES	I	5,000.00

J.C. TECH REVENUES		5,000.00

0455 JC TECH FUND EXPENSES

=====

0441 OFFICE SUPPLIES	E	500.00
0451 PROFESSIONAL SERVICES	E	600.00
0453 MILEAGE/CONFERENCE/DUES	E	1,300.00
0484 MISC.	E	0.00
0495 SERVICE CONTRACT/SOFTWARE	E	2,710.00
TOTAL SERVICES & CHARGES		5,110.00
0601 CAPITAL	E	0.00
TOTAL CAPITOL EXPENDITURE		0.00

JC TECH FUND EXPENSES		5,110.00

J.C. TECH FUND		
Income Totals		5,000.00
Expense Totals		5,110.00

Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0050 HISTORICAL COMM FUND

0100 HISTORICAL COMM REVENUES

0310 VETERAN MEMORIAL	I	0.00
0311 INTEREST EARNED	I	0.00
0318 SALE OF BOOKS	I	1,500.00
0321 CONTRIBUTIONS/DONATIONS	I	200.00
0333 MISC INCOME	I	100.00
0340 TRANSFER/DEFERRED EXP	I	400.00

HISTORICAL COMM REVENUES		2,200.00

0695 HISTORICAL COMM EXPENSES

0441 OFFICE SUPPLIES	E	200.00
0442 VETERAN MEMORIAL	E	0.00
TOTAL SUPPLIES		200.00
0453 DUES/SUBSCRIPTIONS	E	75.00
0455 PRINTING & BINDERY	E	925.00
0482 HISTORICAL MARKERS	E	400.00
0484 MISC EXPENSES	E	600.00
TOTAL SERVICES & CHARGES		2,000.00
TOTAL CAPITAL EXPENDITURE		0.00

HISTORICAL COMM EXPENSES		2,200.00

HISTORICAL COMM FUND

Income Totals	2,200.00
Expense Totals	2,200.00

Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0055 MBE TRUST FUND

0100 MB ECKERT TRUST FUND REVENUES

=====

0311 INTEREST EARNED	I	0.00
0321 CONTRIBUTIONS/DONATIONS	I	2,000.00

 MB ECKERT TRUST FUND REVENUES 2,000.00

0697 MB ECKERT TRUST FUND EXPENSES

=====

0451 PROFESSIONAL SERVICES	E	0.00
0457 REPAIRS & MAINT/ GENERAL	E	4,150.00
0459 OPERATIONS/LCRA, GRANT	E	0.00
0484 MISC/OLD YELLER DAYS	E	0.00
TOTAL SERVICES & CHARGES		4,150.00

0601 CAPITAL-GENERAL E 20,000.00
TOTAL CAPITAL EXPENDITURE 20,000.00

 MB ECKERT TRUST FUND EXPENSES 24,150.00

MBE TRUST FUND
Income Totals 2,000.00
Expense Totals 24,150.00

Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0056 COUMONT LIBRARY FUND

0100 COUMONT REVENUES

=====

0311 INTEREST EARNED	I	0.00
0321 CONTRIBUTIONS/DONATIONS	I	0.00

COUMONT REVENUES		0.00

0698 COUMONT EXPENSES

=====

0459 OPERATIONS	E	0.00
0481 BOOKS	E	0.00
0484 MISC EXPENSES	E	0.00
TOTAL SERVICES & CHARGES		0.00
0605 MACHINERY & EQUIPMENT	E	4,000.00
0607 FURNITURE & FIXTURES	E	0.00
TOTAL CAPITAL EXPENDITURE		4,000.00

COUMONT EXPENSES		4,000.00

COUMONT LIBRARY FUND

Income Totals	0.00
Expense Totals	4,000.00

Account Number and Title T Adopted Budget
C YEAR - 2021

REPORTING FUND: 0060 MBE LIBRARY FUND

0100 MBE LIB REVENUES

0310 OTHER REVENUES/TRUST	I	35,000.00
0311 INTEREST	I	0.00
0315 GRANTS	I	1,000.00
0318 SALE OF BOOKS	I	700.00
0321 CONTRIBUTIONS/DONATIONS	I	10,000.00
0333 MISC	I	400.00
0335 MBE LIB FINES & FEES	I	4,000.00

MBE LIB REVENUES 51,100.00

0652 MBE LIB EXPENSES

0441 OFFICE SUPPLIES	E	2,100.00
0442 OLD YELLER DAYS	E	2,100.00
TOTAL SUPPLIES		4,200.00
0457 REP & MAINT/GEN	E	0.00
0459 OPERATIONS/MBE TRUST EXP	E	8,000.00
0481 BOOKS	E	31,200.00
0484 MISC	E	6,000.00
0487 CONTINGENCY/GRANT	E	1,000.00
0488 COLLECTION MATERIALS	E	700.00
TOTAL SERVICES & CHARGES		46,900.00
0601 CAPITOL	E	0.00

MBE LIB EXPENSES 51,100.00

MBE LIBRARY FUND

Income Totals 51,100.00
Expense Totals 51,100.00

Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0065 CO ATTORNEY'S HOTCHECK FUND

0100 CO-ATTORNEY'S HOTCHECK REVENUES

=====

0311 INTEREST EARNED	I	20.00
0335 CO ATTORNEY'S HOTCHECK FEES	I	1,000.00

CO ATTORNEY'S HOTCHECK REVENUES		1,020.00

0475 CO ATTORNEY'S HOTCK EXPENSES

=====

0441 OFFICE SUPPLIES	E	520.00
0484 MISC	E	500.00
TOTAL SERVICES & CHARGES		1,020.00
0601 CAPITAL-GEN	E	0.00

CO ATTORNEY'S HOTCK EXPENSES		1,020.00

CO ATTORNEY'S HOTCHECK FUND

Income Totals	1,020.00
Expense Totals	1,020.00

Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0066 SHERIFF'S SPECIAL ACCT

0100 SHERIFF'S SPECIAL ACCT REVENUES

=====		
0307 TAX ASSESSOR/COLLECTOR	I	0.00
0310 OTHER REVENUES	I	0.00
0311 INTEREST EARNED	I	10.00
0315 GRANTS	I	0.00
0325 COMPTROLLER/LEOCE	I	1,300.00
0329 SHERIFF SEIZED ASSETS	I	300.00
0333 MISC	I	0.00

SHERIFF'S SPECIAL ACCT REVENUES 1,610.00

0560 SHERIFF'S SPECIAL ACCT EXPENSES

=====		
0441 OFFICE SUPPLIES	E	500.00
0442 PREVENTION	E	500.00
0453 MILEAGE/CONF & DUES	E	0.00
0457 REP & MAINT/EQUIP & K-9	E	0.00
0459 OPERATIONS/INVESTIGATIVE	E	0.00
0468 OFFICER TRAINING/LEOCE	E	610.00
0484 MISC	E	0.00
TOTAL SERVICES & CHARGES		1,610.00

SHERIFF'S SPECIAL ACCT EXPENSES 1,610.00

SHERIFF'S SPECIAL ACCT

Income Totals 1,610.00
Expense Totals 1,610.00

Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0070 PFCO FUND

0100 PFCO REVENUES

=====

0328 PFCO COURT FEES	I	800.00

PFCO REVENUES		800.00

0469 PFCO EXPENSES

=====

0455 PRINTING & BINDERY	E	0.00
0457 REPAIRS/MAINT-GENERAL	E	900.00
0495 SERVICE CONTRACT/SOFTWARE	E	0.00
TOTAL SERVICES & CHARGES		900.00

PFCO EXPENSES		900.00

PFCO FUND

Income Totals	800.00
Expense Totals	900.00

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TIME:09:40 AM

MASON COUNTY
ADOPTED BUDGET
FY 2021

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Account Number T Adopted Budget
and Title C YEAR - 2021

REPORTING FUND: 0075 COURTHOUSE SECURITY FUND

0100 CTH SECURITY REVENUES

0328 CTH SECURITY COURT FEES I 6,000.00

CTH SECURITY REVENUES 6,000.00

0470 CTH SECURITY EXPENSES

TOTAL SUPPLIES 0.00

0473 SPECIAL INVESTIGATION E 0.00

0484 MISC EXPENSE E 0.00

TOTAL SERVICES & CHARGES 0.00

0605 CAPITAL-MACHINERY & EQUIP E 6,000.00

0607 FURNITURE & FIXTURES E 0.00

TOTAL CAPITAL EXPENDITURE 6,000.00

CTH SECURITY EXPENSES 6,000.00

COURTHOUSE SECURITY FUND

Income Totals 6,000.00

Expense Totals 6,000.00

Account Number T Adopted Budget
and Title YEAR - 2021

REPORTING FUND: 9999 REPORT TOTALS

REPORT TOTALS

Income Totals	5,377,892.00
Expense Totals	5,970,384.00

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TIME:09:42 AM

MASON COUNTY FY 2021
ADOPTED SPECIAL BUDGET
COURTHOUSE PRESERVATION PROGRAM

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Account Number T Adopted-Budget
and Title C YEAR - 2021

REPORTING FUND: 0080 COURTHOUSE RESTORATION FUND

0100 CRTH RESTORATION REVENUES

0310 OTHER REVENUES I 701,000.00
0311 INTEREST EARNED I 0.00
0314 GRANT REVENUE I 4,140,119.00
0340 TRANSFER FROM GEN FUND I 300,000.00

CRTH RESTORATION REVENUES 5,141,119.00

0520 CRTH RESTORATION EXPENSES

0442 OPERATION EXPENSES E 0.00
0451 PROFESSIONAL SERVICES E 0.00
0484 MISC/NON-ELIGIBLE EXP E 900,442.00
0601 CAPITAL OUTLAY E 4,140,119.00

CRTH RESTORATION EXPENSES 5,040,561.00

COURTHOUSE RESTORATION FUND

Income Totals 5,141,119.00
Expense Totals 5,040,561.00

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MASON COUNTY FY 2021
ADOPTED SPECIAL BUDGET
COURTHOUSE PRESERVATION PROGRAM

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Account Number and Title	T Adopted Budget C YEAR - 2021
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REPORTING FUND: 9999 REPORT TOTALS

REPORT TOTALS	
Income Totals	5,141,119.00
Expense Totals	5,040,561.00

**MASON COUNTY
DISTRICT & COUNTY CLERK
RECORDS MANAGEMENT PLAN**

The District & County Clerk presents the following records management plans for each of the two funds specifically funded and established by Chapter 51 the Government Code.

**SEC. 51.317 GOVERNMENT CODE
RECORDS MANAGEMENT AND PRESERVATION FUND**

District & County Clerk's Records Management and Preservation Fund Overview

This District & County Clerk's Records Management and Preservation Fund was established by act of the 78th Legislature through HB 1905, added Sec. 51.317(b)(4) and Sec. 51.317(c)(2) to the Government Code that established a new fee of \$10 upon filing of a new suit or other claims for relief, \$10.00 of which is designated for the District & County Clerk's Records Management and Preservation Fund. The effective date of the fee was January 1, 2004.

Sec. 51.317 (d) and (e) provides that the use of the fee be restricted to records management and preservation, including automation, subject to budget approval by the Commissioner Court. Any expenditure must comply with purchasing processes proscribed by Chapter 262 of the Local Government Code.

The purpose of this fee was to establish a source of funds through which District & County Clerks could enhance their respective records management operations beyond what is typically funded through a county's budget process.

The District & County Clerk's records management fees are charged upon the filing of a new court case or request for affirmative relief in an existing case; and recording of records in the Official Public Records in the County Clerk's Office.

Since the effective date of the fee, total revenue net of previous expenditures, FY18/19 budget allocations, and current encumbrances exceeds \$110,000.00 this amount is available for budgeting.

Status of Projects Funded in Previous Years

Document Management System for Official Public Records

Prior projects funded through Fund 055, the Indexing and scanning of Deed Records, Real Property Records, and Official Public Records. I am proud to say this has helped tremendously in researching and printing of the records. We no longer allow the books to be taken apart as we can print from our system back to 1858 when Mason County began recording these records.

SEC. 51.305 GOVERNMENT CODE
DISTRICT COURT RECORDS TECHNOLOGY FUND

District & County Clerk's Records Technology Fund Overview

The District & County Clerk Records Archive Fee and District & County Clerk Records Technology Fund are authorized in Texas Government Code 51.305(b) and 51.305(c), respectively. Section 51.305(d) requires the authorized fee to be used for "the preservation and restoration services of the district & county court records archive." This section states, "the district & county clerk shall prepare an annual written plan for funding the preservation and restoration of the district clerk's records archive. The district clerk is to prepare an annual written plan for use of this fund. The Commissioners Court is required to hold a public hearing on this plan and to publish notice of such hearing in a newspaper no later than 15 days prior to the hearing.

Designation of Court Documents

The District & County Clerk recommends the following types and formats of documents be designated as "court documents" pursuant to Government Code 51.305:

- 1) all documents and records with a permanent retention period in accordance with the guidelines from the Texas State Library.
- 2) all documents which are maintained in electronic format.
- 3) all documents maintained in microfilm format.
- 4) all civil documents in paper format.
- 5) all criminal case documents in paper format in which the defendant was convicted of an offense or was placed on probation or supervision.

Strategy for Preservation of Court Documents

The District & County Clerk's strategy is to:

- a) Convert and maintain all court documents in electronic format. This allows documents to be viewed by multiple persons simultaneously, be searched according to a variety of criteria, stored in a cost-effective manner, redacted where appropriate to protect individual privacy, and easily and readily duplicated for purposes of disaster recovery.

Convert all court documents in paper format to electronic format.

This is a continuation of a project started in FY18/19 to provide a more secure and less costly method of maintaining and accessing these documents. A public use version of the electronic documents will be redacted to shield sensitive information from view.

- **If and when required, acquire additional electronic storage, duplication, and retrieval capabilities.**

Maintaining these images will require a large-scale electronic storage system. A system for maintaining a replicated copy of this database if needed to minimize risk. It will also help to ensure that Internet access to the records will not be occurring on the same system as the storage/main production database.

- **Apply special preservation methods to documents of significant historic value.** Modern preservation techniques should be applied to paper documents that merit special consideration.

FY20/21 PLAN FOR THE USE OF THE DISTRICT & COUNTY COURT RECORDS TECHNOLOGY FUND

The annual revenue from District Court Records Archive Fund will not be sufficient to fund all these activities, so the District Clerk is not requesting extensive expenditures from this fund at this time. This will allow the fund to accumulate revenue in order to fund more significant projects in the future. However, in order to enhance the scanning capacity within the department, an additional highspeed scanner and scanning supplies may be requested in the future:

MASON COUNTY RECORDS ARCHIVE PLAN

20-2021

STATUTE

LGC §118.011(f): The County Clerk of a county shall, if the commissioners court of the county adopts the fee as part of the county's annual budget, collect the following fee from any person: (1) Records Archive Fee (Sec. 118.025) not more than \$10

LGC §118.025(c): The fee must be paid at the time a person, excluding a state agency, presents a public document to the county clerk for recording or filing.

NOTES

The Mason County Records Preservation Fee Reserve Balance is approximately \$ 110,000.00 .

The Archive Fee is separate from the \$10 Court Records Preservation Fee and it has over \$5,000.00 in it.

The Archive Fee is authorized under Chapter 118 LGC, Subchapter B, entitled "Fees of County Clerk Other than Court Fees"

Regarding the Records Archive Fee, the Texas Association of Counties Legal Department submitted the following in their 2017 Publication titled *Special and Dedicated Funds*:

Source [of revenue]: Fees paid for recording or filing services, set by the Commissioners' Court, not to exceed \$10. Optional, set by the Commissioners' Court. Accrued interest remains with this account. [*Effective September 1, 2019, the filing/recording maximum allowable fee will be permanent. It was scheduled to be reduced to a maximum \$5 fee, but SB 658 will make the current \$10 maximum allowable amount a permanent figure.*]

Controlled by: Clerk and Commissioners' Court, by agreement, subject to annual public hearing and commissioners court budgetary authorization.

Purposes: Monies may be expended only for the preservation and restoration services performed by the clerk in connection with maintaining a clerk's records archive on public documents designated by the clerk as part of the records archive.

Additional Requirements: Fee set by Commissioners' Court as part of budget process. Clerk designates public documents that are part of records archive and prepares plan to pay for preservation and restoration of records archive, subject to approval by the Commissioners' Court. Public hearing required.

BUDGET AND EXPENDITURES

Records preservation and restoration efforts are funded by revenue generated by the Clerk's Archival Fee. The plan may be adopted by the Commissioners' Court in compliance with LGC §118.025 and is itemized as part of the County's annual budget process. The maximum allowable fee amount is established by the Texas Local Government Code §118.011(f) and requires approval by the Commissioners' Court. Both currently and in the past the Commissioners' Court has approved that the Clerk collect \$ 10.00 for this fee which must be paid at the time any person, excluding a state agency, presents a public document to the County Clerk for recording or filing. The funds generated from the collection of this fee are expended **only for the preservation and restoration services performed by the clerk in connection with maintaining a clerk's records archive on public documents.** Funds not used in a fiscal year will carry over to the next fiscal year for expenditures as listed in the Annual Archival Plan.

Pam Beam,
Mason County,
District & County Clerk